



# Central Early Learning Center

9739 Joor Road  
Baton Rouge, LA 70818  
(225) 261-1743



## NON-DISCRIMINATION POLICY:

It is the policy of Central Academy & Child Care that no person will be discriminated against on the basis of race, color, national origin, sex, age, or disability.

## SUPERVISORY POLICY:

Children will be supervised at all times. No child or group of children will be left alone in any room or outdoors at any time without a staff member present. While on duty, all child care staff members will devote their entire time in supervision of the children and in participation with the children in various activities. Individuals who do not serve a purpose related to the care of children and/or hinder supervision of the children will not be present in the center.

## DISCIPLINE POLICY:

Central Academy & Child Care's philosophy on discipline consists of reinforcing positive behavior. We believe discipline is an ongoing process. We set consistent limits based on common-sense rules appropriate to the age of the child. The preferred response to a child's negative behavior is the Redirection Procedure, whereby children are redirected to a different, more appropriate activity. If a problem develops, it will be handled by warning the child that the behavior, not the child himself, is unacceptable. If a continuous behavior warrants it, a "1-minute time out" rule (one minute per age of child) will be used. After this "cooling off" period the teacher will talk to the child about the choices that are available and direct the child into positive play. If negative behavior continues, a written warning will be sent home to notify the parents of the situation. If after speaking with the parent the behavior continues to be a problem, a decision may be made to remove the child from the center. It is the policy of Central Academy & Child Care that no child shall be subjected to physical punishment, corporal punishment, verbal abuse or threats. Cruel, severe, unusual, or unnecessary punishment shall not be inflicted upon children. Derogatory remarks shall not be made in the presence of children about family members of any child in our care or about the children themselves. When a child is removed from the group for disciplinary reasons, he shall never be out of sight of a staff member. No child shall be deprived of meals, snacks, or any part thereof for disciplinary reasons.

Child's Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_